



## How to upload files to the Apache Print ftp site

As web browser companies have become more security conscious they are making their browsers read-only\* so you need another application to upload your files to our server. If you work for a company with a computer technical department, they may already have a program that will work.

Here is a free application that works easily and well: <http://filezilla-project.org/> It is an open source application by Mozilla, the people who make the Firefox web browser and Thunderbird the email application. Just follow the instructions.

It can be used with Windows computers, Mac Intel and Mac 10.5. If you have Mac 10.4 or less you will need to get another program like Fetch: <http://fetchsoftworks.com/>

**For any program you will need to copy this information into the appropriate places:**

**Host:** ftp://64.122.132.110

**Username:** ftpuser

**Password:** apacheftp1

\* Explorer 7 still has a way to access ftp sites, but it doesn't always work. It asks you to look on the right side of the menu bar to "Pages." Follow their instructions and sometimes it works. Explorer 6 still functions as it has, but doesn't always work either. In either case you will have to right click to get the login window. The menu will say, "Log in as..."

If you need help, Lynn Hansen in our office may be able to advise you. Call 612.789.1000.